



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद  
**Indian Institute of Information Technology, Allahabad**  
(A University Established under sec. 3 of UGC Act, 1956 vide Notification No. F. 9-4/99-U.3 Dated 4/08/2000 of Govt. of India)

(A Centre of Excellence in IT, Established by Govt. of India)

Deoghat, Jhalwa, ALLAHABAD- 211012 (U.P.) INDIA

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**Enquiry Letter**

Ref. No. : IIIT-A/ENQ/DR(E)/1389 / 2014

Date: 19<sup>th</sup> November 2014

To,

M/s. ....  
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**Sub. : Tender for surface dressing & cleaning jungle works.**

Dear Sir,

Institute intends the work of "**Surface Dressing & Cleaning jungle**" for which Tenders are invited as per specification and details given below:

Sr. No.	Description of Works	Units	Qty.	Unit rate in Rs.	Total Amount in Rs.
1	Surface dressing of the ground including removing vegetation and inequalities not exceeding 15 cm deep and disposal of rubbish, led upto 50m and lift upto 1.5m (DSR-2014) No. 2.28.1 All kinds of Soil	SqM	95273.02		
2	Clearing jungle including uprooting of rank vegetation, grass, brush wood, trees and saplings of girth upto 30 cm measured at a height of 1m above ground level and removal of rubbish upto a distance of 50 m outside the periphery of the area cleared.	SqM	21532.84		
3	Removing of waste material grass, burnt surfat, wood, trees, waste bricks etc from the works site and shifting from work site to outside the campus including loading, unloading by tractor trolley	Trolley	125.00		
<b>Total Amount in Rs.</b>					

You are requested to submit the tenders by courier/speed post and also send by hand with complete details of specifications, terms & conditions, warranty/guarantee etc upto **24.11.2014 at 2:00 P.M.** Tenders duly sealed may be dropped in the tender box placed in the office of the Deputy Registrar (E). Basic rate, taxes and freight charges etc. must be quoted separately, F.O.R. destination at IIIT-A, Jhalwa, Allahabad.

**Terms & Conditions:**

1. Rates are inclusive of all taxes.
2. Work is to be executed within 5 days F.O.R destination at IIIT-A, Jhalwa Campus, Allahabad.
3. If, the work delayed beyond the stipulated time of completion of time, 10% penalty of the total cost may be imposed at the discretion of the competent authority.
4. Quoted rates should be valid at least for 30 days.

5. Quantity may increase or decrease upto 10%, payment will be made on actual basis as per quoted rates.
6. Interested agencies may visit the site as per their convenience to inspect the site.
7. Payment will be made within fifteen days after satisfactory report from users end.
8. Conditional tenders will not be considered in any case. They will be summarily rejected.
9. Agency will insure that there is no any involvement of child labour for this work and also ensure the labour law.
10. It is most essential that it should be mentioned clearly that the price basis, payment terms, works schedule taxes and duties.
11. Trade/Sales tax/VAT or any other tax or other charges on the work, which has not been mentioned while quoting their rates shall not be paid by the Institute under any circumstances. The firm has to bear all taxes.
12. VAT @ 4.0% of the total cost will be deducted at source as per UP Govt. norms.
13. Kindly quote your U.P.T.T. No./Sale Tax Registration No./ Income Tax PAN No./ TAN No., etc. mandatory on the bill raised by you.
14. Particulars of Tenders may be seen on Institute web site [www.iiita.ac.in](http://www.iiita.ac.in) and can be down loaded.
15. The lowest rate will not be the basis of claim to get the order.
16. Fax/E-mail address/contact no. Name of person to be contacted should be mentioned in the quote.
17. Director, IIITA reserves the right to alter/ modify any or all conditions of this tender and to reject of accept any quotation.
18. It is mandatory to mention enquiry reference number, subject, due date contact address etc on your quotation. Incomplete quotation will not be accepted.
19. Kindly quote your email ID and Bank details etc.
20. All disputes are subject to jurisdiction of Courts at Allahabad.



(Dr. Seema Shah)  
Dy. Registrar (E)

**Copy to:**

- **Hon'ble Director for kind information.**